

## Club Welfare Officer (CWO) Registration & Change of Details Form

If you have not already informed the BCU that you are the CWO for your club please complete the form below. This will help keep our records up to date and mean that we can contact you regarding any information that will assist you in your role.

**Please select the appropriate box below**

New Club Welfare Officer  New Deputy Club Welfare Officer

**Name of Club:** \_\_\_\_\_

**Club Welfare Officer Name:** \_\_\_\_\_

**CE number (if applicable):** \_\_\_\_\_

**Address:** \_\_\_\_\_  
 \_\_\_\_\_

**Postcode:** \_\_\_\_\_

**Tel:** \_\_\_\_\_

**Email:** \_\_\_\_\_

Please list the **name, date** and **location** of any previous Child Protection training that you have completed and attach a **copy of your certificate** of attendance.

Please note: CWOs are required to attend a Sports Coach UK Safeguarding and Protecting Children workshop or equivalent and a sport specific Time to Listen workshop. Details can be found on the Paddlesafe Training pages of Canoe England website. **Please complete and return the registration form even if you have not yet attended the relevant training.**

**If you are replacing someone who is standing down as CWO at your club or an individual who is standing down please provide details below.**

Name of CWO standing down: .....

CE Membership number of CWO standing down: .....

Please return the completed form to Jacqueline Pearson at the address below or email [Jacqueline.pearson@bcu.org.uk](mailto:Jacqueline.pearson@bcu.org.uk) or fax 0845 370 9501