

# QUICK REFERENCE REPORTING GUIDE - CONCERNS WITHIN THE SPORT

What to do if you are concerned about the behavior of an individual in Paddlesport towards a child or young person.

**If the child requires immediate attention:** call an ambulance (999 or 112), and inform the doctor that there is a child protection concern.

## Report your concerns to the Club Welfare Officer who will:

- Complete the BCU Recording Concerns Report Form
- Report to the BCU Child Protection Officer – Tel 0777 570 7364

Where urgent concerns (BCU CP Officer unavailable) refer immediately to Children's Social Care Services / Police and copy Report Form to both them and the BCU Child Protection Officer within 24 hours

**British Canoe Union Child Protection Officer**

**BCU Child Protection Case Management Group Decide which "route" the case should take**

### **Alleged Minor Poor Practice**

Referred back to Club with advice on process to be followed

- Complaints procedure
- Disciplinary process
- No further action

### **Possible Outcomes**

- No case to answer
- Complaint resolved with agreement between parties
- Training / Mentoring agreed
- More significant concerns emerged (refer back to Case Management Group)

### **Serious Poor Practice, Poor Practice with Wider Implications, Alleged Child Abuse**

Possible Processes

- Child protection investigation
- Criminal investigation / proceedings
- Investigation under disciplinary proceedings – including possible temporary suspension of person accused

British Canoe Union investigation pending outcome of Children's Social Care Services / Police investigation

### **Possible Outcomes**

- No case to answer
- Less serious – referred to complaints procedure
- Disciplinary hearing – sanctions
- Civil proceedings

**Appeal Procedure**