

## DISCLOSURE POLICY

The BCU wishes to ensure that all those taking part in canoeing are able to do so protected and kept safe from harm while they are with staff, coaches and/or volunteers. To help us achieve this BCU have agreed the following implementation policy which forms part of all policies and procedures in England, Northern Ireland and Wales with respect to Child Protection. Due to variations in legislation and procedures this policy does not apply to those living in Scotland who should contact the SCA for information.

### BCU Affiliated Clubs

**Junior Clubs, Accredited Clubs, and/or any Club with Junior Paddlers** - all coaches and volunteers with significant contact with young people to undertake an enhanced CRB or equivalent disclosure through the BCU. (A junior is defined as under 18 years of age).

### BCU Approved Centres

All centres working with children to have undertaken a CRB or equivalent enhanced disclosure for the following staff to be evidenced at BCU Approval visit:

- Paddlesport coaches
- Staff who work with children

### BCU Junior Programmes/Squads

All BCU coaches, staff, and volunteers who have significant contact with children should undertake an enhanced CRB or equivalent disclosure through the BCU.

### Coaches

**New coaches** - BCU UKCC (*level 2 and above*) coaches are required to undertake an appropriate disclosure. Coaches should refer to their Home Nation\* to confirm when and how to do this.

**Existing Coaches** - all existing BCU coaches are required to have an enhanced CRB or equivalent disclosure through the BCU when their coach qualification is updated as part of the BCU coaching update process (revalidation). Coaches should refer to their Home Nation for further information.

### Staff and Volunteers

Volunteers / employees who are not coaches but have significant contact with young people are required to undertake disclosure as per their Home Country requirements. The time scale for this should be set by the person responsible for supervising their activities. Also required to undertake disclosure are individuals who hold names and contact details with respect to junior paddlers, eg ranking list compilers, club secretaries.

### Validity and Renewal

Those individuals without a disclosure certificate will be required to undertake a BCU enhanced CRB Disclosure as per the guidelines above by December 2010. Disclosure checks should be updated every 3 years.

**\*Home Nations Policies:** *Candidates in Scotland are not required to obtain a Disclosure check prior to assessment or qualification. It is the responsibility of the employer or deployer to obtain Disclosure checks where applicable. Any of the above living in Scotland should contact the SCA Child Protection Officer for further information.*

First  
version  
20/01/07  
updated  
28/09/09